

## Senior Management

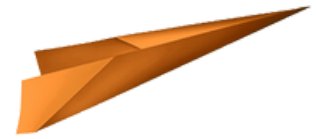
### *Self Assessment after hiring into a new role*

Download and complete this self-assessment to hone in on the key areas to strengthen to establish credibility, build strong relationships, and make a lasting positive impression in your new position. Study our other resources and consider coaching to further your development.

SOCIAL INTEGRATION	Excellent	Good	Could be Better	Needs Work
Have you made a concerted effort to get to know other leaders and members of your team?				
Are you making yourself accessible to your team?				
Are you encouraging your team members to share concerns and suggestions freely?				
How well do you understand the company culture?				
Are you clear on the company values?				
Have you identified those who have influence in the organization even though they don't have a senior title?				
Have you identified ways to increase your visibility within the organization?				

PROFESSIONAL PERFORMANCE	Excellent	Good	Could be Better	Needs Work
Have you already demonstrated ways you've added value to your company?				
Have you established a good rhythm of communication with your leader?				
Have you let your reports know how you want to be communicated with?				

# BAY AREA EXECUTIVE COACH



THINK MORE - LEAD BETTER

PROFESSIONAL PERFORMANCE (cont'd)	Excellent	Good	Could be Better	Needs Work
Have you accomplished quick wins? _____				
Are you organizing and delegating work effectively? _____				
Are you recognizing the contributions and good work of your team members? _____				
Are you participating actively in team meetings? _____				
Are you challenging yourself to be better at what you do, to grow your position? _____				
Are you using AI in accordance with company policy? _____				
Do you understand the key goals that need to be achieved in the next 6 months by you and your team? _____				
Do you understand the key goals your leader needs to achieve in the next 6 months? _____				

WORK/LIFE BALANCE	Excellent	Good	Could be Better	Needs Work
Have you established your personal boundaries and learned to say “no” when appropriate, and in an appropriate way? _____				
Are you maintaining your outside-of-work professional network to retain prior relationships? _____				
Are you able to relax and balance your work and time away from work? _____				